Annual Professional Team Members’ CEU Requirements and Paraprofessional Team Members’ Training Requirements

- Professional team members that are not a CDE® or BC-ADM require documentation reflecting 15 hours of CEUs annually per the DSMES service anniversary month that meet all the below guidelines.
- Paraprofessional team members require documentation reflecting 15 hours of training annually per the DSMES service anniversary month and the below topic guidelines.
- The CEUs and training are required:
  - At the time of the DSMES service application
  - The 12 months prior to the DSMES service application submission date
  - During the DSMES service’s 4 year Recognition period.
    - The annual requirements are based on the DSMES service’s anniversary month

CEU Providers and Topics

- It is important to understand that the annual professional DSMES team member CEU requirement replaces the requirement that professional team members be a CDE® or BC-ADM
- Professional team member CEUs must be diabetes or diabetes related per the Certification Board for Diabetes Care and Education (CBDCE) exam content areas which can be found on pages 7 – 8 of the link:
- The CEU must be provided by a CBDCE approved CEU organization - look for the CBDCE List of Recognized Provider on:
  [https://www.cbdce.org/eligibility](https://www.cbdce.org/eligibility)

CEU Topics

- **Diabetes Specific**
- **Diabetes Related**: nutrition, exercise, retinopathy, nephropathy, neuropathy, cardiovascular disease, stroke, lipids, obesity, metabolic syndrome, etc.
- **Psychosocial**: psychological, behavioral or social content related to diabetes, self-management or chronic disease.
- **Education**: knowledge assessment, learning principles, education, training or instructional methods
- **Program Management**: operations of the DSME, including business operations, performance improvement, case and disease management.
CEU Guidelines

If the program title does not fit one of the above: Include a copy of the official program brochure with objectives or a copy of the official course outline.

- **CEU Certificates and Logs**
  - The CEU certificate must display the following:
    - DSMES team member’s name
    - Title of the CEU program
    - Date/s the CEU hours were earned
    - Number of CE hours
    - Name of the NCBDE approved credentialing body
  - RD or CDE logs are not accepted because they are populated by the RD
  - Pharmacists CPE logs are accepted
    - CPE (Accreditation Council for Pharmacy Education) will no longer provide CEU certificates. CPE populates the logs with the CEU data

- **CEUs - Not accepted**
  - Exhibit hall hours
  - BLS* and ACLS** courses
  - Poster Sessions: unless accompanied by objectives provided during the session
  - Academic credits (college credits) unless the college or university:
    - is approved by an NCBDE recognition organization
    - the college/university converts the credits to CEU hours and provides verification of conversion on official letterhead

*BLS – Basic Life Support

**ACLS – Advanced Cardiac Life Support