American Diabetes Association Scientific Sessions

Poster Presentation Guidelines

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Overview

Congratulations on having your abstract selected for a poster presentation at the American Diabetes Association's 80th Scientific Sessions, June 12-16, 2020, in Chicago, Illinois. Your poster will be displayed in the Poster Hall onsite at the meeting and published online on the journal *Diabetes*® website.

Review the following guidelines to ensure a successful poster presentation.

Poster Display Guidelines

A poster presentation consists of a graphic display of an author's research. Authors illustrate their study findings by displaying graphs, photos, and text on poster boards. Each poster is assigned to a one-hour, mid-day General Poster Session where presenters share and discuss their research with attendees. Abstracts in each category are presented together during a General Poster Session. The category presentation schedule can be found on pages 7-9.

- The poster board surface area is 8 feet wide by 4 feet high. Your poster should not exceed the amount of useable space, 7.5' wide (90") by 3.5' high (42").

Poster Design and Development

The objective of a poster presentation is to display research clearly and simply in a visually appealing way. The content of an effective poster presentation should be focused and concise.

- Prepare a heading, using large-size type, to appear across the top of the board listing the title and authors. The lettering for this section should be at least 1 inch high.

- Information on the poster must be readable from distances of 3 feet or more. You are strongly encouraged to use type at least 1/4 inches high to ensure legibility. Make all print dark (preferably block style) on a light (preferably white) background. Do not use a dark-colored background.
• Write your presentation as concisely as possible, keeping the number of pieces to a minimum. Charts, drawings, and illustrations should be similar to those you would otherwise use in making slides. Try to avoid using very fine lines or rules; these are more difficult to see from a distance. Block lettering can be useful to add emphasis and clarity.

• It is recommended that you provide the viewer a preferred sequence that should be followed when viewing your poster.

• Your poster should be self-explanatory so that you are free to supplement the information and discuss particular points of inquiry during the poster session. The poster session provides an intimate forum for informal discussion, but this becomes difficult if you are required to devote most of your time explaining your poster to visitors.

• Use generic drug names. If it is necessary to use a trade name, then those of several companies must be used. In addition, should your presentation include discussion of any unlabeled or investigational use of a commercial product, you are required to disclose this at the time of presentation.

• Include on your poster your name and email address (or distribute business cards).

• Poster presenters may create and add their own QR Codes to posters.

• The use of adhesive posters is prohibited.

Prior to the Meeting

Change of Presenting Author: If you are unable to attend the Scientific Sessions, it is your responsibility to assign a co-author and inform the ADA. The presenter must be a co-author listed on the abstract at the time of submission. To make a presenting author change, email abstracts@diabetes.org with the name and email address of the new presenting author, along with the abstract presentation number. Enter "Change of Presenting Author" in the subject line of the email.

Poster Printing, ePosters, QR Codes, and Templates

• *Poster Printing Service: The ADA offers discounted poster printing through our preferred poster service partner, Digital Acumen's APPRISOR. We recommend you take advantage of this convenient way to order a printed poster. Posters printed using this service will be available for pick-up in the Poster Hall during Poster Hall hours. Details will be emailed to poster presenters from upload@scientificposters.com in early May. Note: Poster printing through our partner is not mandatory.

• *ePosters and QR Codes: Gain greater long-term exposure and visibility for your poster by making it available online as an ePoster. All posters will have a QR Code on their board. Attendees can scan the barcode with a smartphone or camera-equipped tablet to view the ePoster, the corresponding abstract, and accompanying narration (if provided). Instructions for uploading your ePoster file and recording audio will be emailed to poster presenters from upload@scientificposters.com in early May.

* Both poster printing and ePoster files are conveniently uploaded through the same ePoster submission site.
• **Poster Templates**: Templates are available through our ePoster and poster printing partner, Digital Acumen’s APPRISOR. Instructions to access the website will be emailed to all presenting authors in early May from upload@scientificposters.com.

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**Onsite**

- Hang your poster on the first day of the meeting, Friday, June 12, between the hours of 10:00 AM to 6:00 PM. Your poster will be displayed for three days (Saturday, Sunday, and Monday) in the Poster Hall. **Note**: Poster displays at the Scientific Sessions **do not** rotate.

- The use of glue, tape, or staples is not allowed. Pushpins will be provided for you to attach your materials to the poster board.

- Do not write or paint on the poster boards themselves.

- All posters and materials **must** be removed from the Poster Hall by 4:30 PM on Monday, June 15. The ADA is not responsible for posters that remain after the removal time. **ALL POSTERS LEFT AFTER 4:30 PM WILL BE DISCARDED.**

- Children under the age of 18, even if paid registrants, will not be admitted to session rooms, the Exhibit Hall, or the Poster Hall. Exceptions will be made for nursing mothers, as long as the child does not disrupt the session. For safety reasons, strollers cannot be allowed in session rooms, the Exhibit Hall, or the Poster Hall.

- Do not leave personal belongings unattended at any time. Only handouts should be left with your poster.

- Photography is not permitted in the Poster Hall.
Abstract Embargo Policy

All meeting attendees, members of the media, companies, institutions, organizations, universities, investment advisors, and all other individuals are required to abide by the embargo policy governing the American Diabetes Association’s (ADA’s) 80th Scientific Sessions.

An embargo means that information from any abstract or presentation is confidential and may not be announced, publicized, or distributed before the embargo date and time. This policy applies to all formats of release, including the Scientific Sessions online itinerary planner, meeting app, Abstracts on USB, abstracts published on the journal Diabetes® website, and any other distribution method.

The purpose of the embargo policy is to protect the scientific integrity of the abstract submissions presented at the ADA’s Scientific Sessions. All submissions are to be considered preliminary until the time of presentation or authorized for public release. Violation of the embargo policy by release of information contained in any abstract prior to its embargoed date and time will result in the individual, as well as the employer/affiliated company, institution, organization, etc., being removed from ADA’s 80th Scientific Sessions, with a two-year ban on returning.

Prior Publication:
If the abstract is also submitted as a manuscript for publication, authors are responsible for coordinating a publication date that abides by the Association’s embargo policy. If publication occurs online or in print before the specific embargo date and time set by the Association, the abstract must be withdrawn. Please notify the Association via email at abstracts@diabetes.org. Failure to notify the Association of publication will result in a moratorium on the submission of abstracts for all authors in question for two years.

Specific Embargo Dates and Times:

*Oral Presentations:
Abstracts selected for oral presentation are embargoed from the time of submission until conclusion of the presentation at the 80th Scientific Sessions. The ADA reserves the right to adjust the embargo as needed.

*Poster Presentations:
Abstracts selected for poster presentation are embargoed from the time of submission until Saturday, June 13, 2020 at 10:00 AM CT.

Published Only:
Abstracts selected for Published Only are embargoed from the time of submission until Friday, June 12, 2020 at 11:30 AM CT.

*Abstracts included in the ADA’s official 80th Scientific Sessions Press Program are embargoed from the time of submission until conclusion of the News Briefing in which the research is presented or until conclusion of the presentation at the 80th Scientific Sessions, whichever is first. Authors will be notified directly if their study has been selected for presentation in an ADA News Briefing and the specific embargo details for their study will be provided. Please contact the ADA Press Office if you have any questions at scisessionspress@diabetes.org.

Abstract Availability:
Emargoed text of abstracts will be made available online on Tuesday, June 9, 2020 at 5:00 PM ET. Note: The abstract embargo still applies; however, abstracts are made available to attendees to assist in creating their itineraries for the meeting.
Poster Hall Information
McCormick Place Convention Center
Poster Hall – Hall F1 (West, Level 3)
2301 S. Indiana Avenue
Chicago, IL

<table>
<thead>
<tr>
<th>Poster Hall Hours</th>
<th>Poster presenters hang posters</th>
<th>Poster removal</th>
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<tbody>
<tr>
<td>Friday, June 12</td>
<td>10:00 AM - 6:00 PM</td>
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<tr>
<td>Saturday, June 13</td>
<td>10:00 AM - 6:00 PM</td>
<td>All posters on display</td>
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<tr>
<td>Sunday, June 14</td>
<td>7:30 AM - 6:30 PM</td>
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<tr>
<td>Monday, June 15</td>
<td>7:30 AM - 2:00 PM</td>
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<td><strong>2:00 PM - 4:30 PM</strong></td>
<td><strong>Poster removal</strong></td>
</tr>
</tbody>
</table>

ALL POSTERS LEFT AFTER THE REMOVAL TIME WILL BE DISCARDED.

Contact the ADA
If you have any questions regarding your poster presentation, contact the American Diabetes Association at abstracts@diabetes.org.
General Poster Session Schedule by Category

Saturday, June 13
Poster Hall – Hall F1 (West, Level 3)

10:00 AM - 6:00 PM All Posters on Display

11:30 AM - 12:30 PM General Poster Session: Poster presenters in the categories below are required to be at their posters for discussion with attendees.

Presented Categories

Clinical Therapeutics/New Technology—Diabetes Prevention
Posters: 836-P to 848-P

Clinical Therapeutics/New Technology—Glucose Monitoring and Sensing
Posters: 849-P to 920-P

Clinical Therapeutics/New Technology—Insulins
Posters: 1018-P to 1048-P

Epidemiology—Aging
Posters: 1398-P to 1415-P

Epidemiology—Cardiovascular Disease
Posters: 1416-P to 1436-P

Epidemiology—Clinical—Diagnosis and Screening
Posters: 1437-P to 1487-P

Epidemiology—Diabetes Complications
Posters: 1488-P to 1532-P

Epidemiology—Nutrition
Posters: 1533-P to 1547-P

Epidemiology—Other
Posters: 1548-P to 1614-P

Epidemiology—Type 1 Diabetes
Posters: 1615-P to 1634-P

Immunology
Posters: 1663-P to 1680-P

Transplantation
Posters: 1681-P to 1691-P

Insulin Action—Adipocyte Biology
Posters: 1692-P to 1716-P

Insulin Action—Molecular Metabolism
Posters: 1717-P to 1725-P

Insulin Action—Signaling and Insulin Resistance
Posters: 1726-P to 1757-P
General Poster Session Schedule by Category

Sunday, June 14
Poster Hall – Hall F1 (West, Level 3)

7:30 AM - 6:30 PM All Posters on Display

12:00 PM - 1:00 PM General Poster Session: Poster presenters in the categories below are required to be at their posters for discussion with attendees.

Presented Categories

Complications—Hypoglycemia
Posters: 374-P to 400-P

Complications—Neuropathy
Posters: 529-P to 561-P

Foot Care—Lower Extremities
Posters: 588-P to 611-P

Exercise
Posters: 677-P to 707-P

Nutrition—Clinical
Posters: 708-P to 734-P

Clinical Therapeutics/New Technology—Incretin Based Therapies
Posters: 921-P to 974-P

Clinical Therapeutics/New Technology—Insulin Delivery Systems
Posters: 975-P to 1017-P

Clinical Therapeutics/New Technology—Other Therapeutic Agents
Posters: 1049-P to 1096-P

Clinical Therapeutics/New Technology—SGLT Inhibitors
Posters: 1097-P to 1150-P

Health Care Delivery—Economics
Posters: 1151-P to 1167-P

Health Care Delivery—Quality Improvement
Posters: 1168-P to 1239-P

Pregnancy—Basic Science/Translational
Posters: 1324-P to 1340-P

Pregnancy—Clinical/Epidemiology
Posters: 1341-P to 1397-P

Integrated Physiology—Central Nervous System Regulation of Metabolism
Posters: 1758-P to 1778-P

Integrated Physiology—Insulin Secretion In Vivo
Posters: 1779-P to 1802-P

Integrated Physiology—Liver
Posters: 1803-P to 1860-P

Integrated Physiology—Macronutrient Metabolism and Food Intake
Posters: 1861-P to 1876-P

Integrated Physiology—Muscle
Posters: 1877-P to 1891-P

Integrated Physiology—Other Hormones
Posters: 1892-P to 1919-P

Late Breaking (ALL CATEGORIES)
General Poster Session Schedule by Category

Monday, June 15
Poster Hall – Hall F1 (West, Level 3)

7:30 AM - 2:00 PM All Posters on Display

12:00 PM- 1:00 PM General Poster Session: Poster presenters in the categories below are required to be at their posters for discussion with attendees.

Presented Categories

Complications—Macrovascular—Atherosclerotic Cardiovascular Disease and Human Diabetes
Posters: 401-P to 450-P

Complications—Macrovascular—Cellular Mechanisms of Atherogenesis in Diabetes
Posters: 451-P to 465-P

Complications—Nephropathy—Basic and Experimental Science
Posters: 466-P to 489-P

Complications—Nephropathy—Clinical and Translational Research
Posters: 490-P to 528-P

Complications—Retinopathy
Posters: 562-P to 577-P

Diabetic Dyslipidemia
Posters: 578-P to 587-P

Diabetes Education
Posters: 612-P to 676-P

Psychosocial, Behavioral Medicine
Posters: 735-P to 835-P

Pediatrics—Obesity and Type 2 Diabetes
Posters: 1240-P to 1275-P

Pediatrics—Type 1 Diabetes
Posters: 1276-P to 1323-P

Genetics—Type 1 Diabetes
Posters: 1635-P to 1639-P

Genetics—Type 2 Diabetes
Posters: 1640-P to 1662-P

Obesity—Animal
Posters: 1920-P to 1971-P

Obesity—Human
Posters: 1972-P to 2032-P

Islet Biology—Apoptosis
Posters: 2033-P to 2045-P

Islet Biology—Beta Cell—Development and Postnatal Growth
Posters: 2046-P to 2069-P

Islet Biology—Beta Cell—Stimulus-Secretion Coupling and Metabolism
Posters: 2070-P to 2107-P

Islet Biology—Signal Transduction
Posters: 2108-P to 2132-P

2:00 PM - 4:30 PM Poster presenters must remove all materials from the Poster Hall. The ADA is not responsible for posters and materials that remain after the removal time. ALL POSTERS LEFT AFTER THE REMOVAL TIME WILL BE DISCARDED.