American Diabetes Association Scientific Sessions
Poster Presentation Guidelines

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Overview
Congratulations on having your abstract selected for a poster presentation at the American Diabetes Association’s 78th Scientific Sessions, June 22-26, 2018, in Orlando, Florida. Your poster will be displayed in the Poster Hall onsite at the meeting and published in the 78th Scientific Sessions Abstract Book, the July 2018 supplement to the journal Diabetes®.

Please review the following guidelines to ensure a successful poster presentation.

Poster Display Guidelines
A poster presentation consists of a graphic display of an author's research. Authors illustrate their study findings by displaying graphs, photos, and text on poster boards. Each poster is assigned to a mid-day General Poster Session where presenters share and discuss their research with attendees. Abstracts in each category are presented together during a General Poster Session. The category presentation schedule can be found on pages 7-9.

• The poster board surface area is 8 feet wide by 4 feet high. Your poster should not exceed the amount of useable space, 7.5’ wide (90”) by 3.5’ high (42”).

Poster Design and Development
The objective of a poster presentation is to display research clearly and simply in a visually appealing way. Be careful not to overload the poster. The content of an effective poster presentation should be focused and concise.

• Prepare a heading, using large-size type, to appear across the top of the board listing the title and authors. Do not make the heading larger than 10 inches high, if at all possible. The lettering for this section should be at least 1 inch high.

• Information on the poster must be readable from distances of three feet or more. You are strongly encouraged to use type at least 1/4 inches high (22 point type minimum) to ensure legibility. Make all print very dark (preferably block style) on a very light, preferably white, background. Please do not use a dark-colored background. If you use smaller type, especially standard 12 point print, it will be very difficult to read.
• Write your presentation as concisely as possible, keeping the number of pieces to a minimum. Charts, drawings, and illustrations should be similar to those you would otherwise use in making slides and anything that is more heavily drawn. Try to avoid using very fine lines or rules; these are more difficult to see from a distance. Keep everything as simple as possible and avoid "artsy" or overly ornate presentations. Block lettering can be useful to add emphasis and clarity. Captions should be brief; labels few but clear.

• It is recommended that you provide the viewer (by numbers, letters, or arrows) a preferred sequence that should be followed in studying your poster.

• Your poster should be self-explanatory so that you are free to supplement the information and discuss particular points of inquiry during the poster session. The poster session provides an intimate forum for informal discussion, but this becomes more difficult if you are obliged to devote most of your time explaining your poster to a succession of visitors.

• When discussing therapeutic options, it is our preference that you use only generic names. If it is necessary to use a trade name, then those of several companies must be used. In addition, should your presentation include discussion of any unlabeled or investigational use of a commercial product, you are required to disclose this at the time of presentation.

• Please include on your poster a name, address, and phone number (or distribute business cards) in case someone wants additional information.

• Poster presenters may create and add their own QR Codes to posters.

• The use of adhesive posters is prohibited.

**Prior to the Meeting**

**Change of Presenting Author:** If you are unable to attend the Scientific Sessions to present your research, it is your responsibility to assign a co-author and inform the ADA. The presenter must be a co-author listed on the abstract at the time of submission. To make a presenting author change, please e-mail abstracts@diabetes.org with the name and e-mail address of the new presenting author, along with the poster presentation number. Please enter “Change of Presenting Author—Poster” in the subject line of the e-mail.

**Poster Printing, ePosters, and 2D Barcodes**

• **Poster Printing Service:** The ADA offers discounted poster printing through our preferred poster service partner, Digital Acumen. We recommend poster presenters take advantage of this easy, convenient way to order a printed poster and have it shipped to the meeting where it can be picked up in the Poster Hall. Further information for the poster printing website will be e-mailed to you from upload@scientificposters.com in early-May. Note: Poster printing through our partner is not mandatory.

• **ePosters and 2D Barcodes:** Gain greater long-term exposure and visibility for your poster by making it available online as a fully searchable electronic file. All posters in the Poster Hall will have a corresponding 2D barcode on their board. This will provide attendees the opportunity to scan the barcode with a camera-equipped device to view the electronic version of the poster, the corresponding abstract, and accompanying narration (if provided). The 2D barcode added by the ADA must not be removed. Detailed instructions for uploading your poster file and recording audio commentary will be e-mailed to poster presenters from upload@scientificposters.com in early-May.
**Poster Templates:** Templates are available through our ePoster and poster printing partner, Digital Acumen. Instructions to access the website will be e-mailed to all presenting authors in early-May from upload@scientificposters.com.

### Onsite

- **Hang your poster on the first day of the meeting, Friday, June 22, between the hours of 11:00 a.m. to 6:00 p.m.** Your poster will be displayed for three days (Saturday, Sunday, and Monday) in the Poster Hall. **Note:** Poster displays at the Scientific Sessions do not rotate.

- The use of glue, tape, or staples is not allowed. Pushpins will be provided for you to attach your materials to the poster board.

- Do not write or paint on the poster boards themselves.

- All posters and materials **must** be removed from the Poster Hall by 4:30 p.m. on Monday, June 25. The ADA is not responsible for posters that remain after the removal time. **ALL POSTERS LEFT AFTER 4:30 P.M. WILL BE DISCARDED.**

- Children under the age of 18, even if paid registrants, will not be admitted to session rooms, the Exhibit Hall, or the Poster Hall. Exceptions will be made for nursing mothers, as long as the child does not disrupt the session. For safety reasons, strollers cannot be allowed in session rooms, the Exhibit Hall, and the Poster Hall.

- Do not leave personal belongings unattended at any time. Only handouts should be left with your poster.

- Photography is not permitted in the Poster Hall.

### Abstract Embargo Policy

All meeting attendees, members of the media, companies, institutions, organizations, universities, investment advisors, and all other individuals are required to abide by the embargo policy governing the American Diabetes Association’s (ADA’s) 78th Scientific Sessions.

An embargo means that information from any abstract or presentation is confidential and may not be announced, publicized, or distributed before the embargo date and time. This policy applies to all formats of release, including the Scientific Sessions online itinerary planner, meeting app, Abstracts on
The purpose of the embargo policy is to protect the scientific integrity of the abstract submissions presented at the ADA’s Scientific Sessions. All submissions are to be considered preliminary until the time of presentation or authorized for public release. Violation of the embargo policy by release of information contained in any abstract prior to its embargoed date and time will result in the individual, as well as the employer/affiliated company, institution, organization, etc., being removed from ADA’s 78th Scientific Sessions, with a two-year ban on returning.

Prior Publication:
If the accepted abstract is also submitted as a manuscript for publication, authors are responsible for coordinating a publication date that abides by the ADA’s embargo policy. If publication occurs online or in print before the specific embargo date and time set by the ADA, the abstract must be withdrawn. Please notify the ADA via e-mail at abstracts@diabetes.org and press@diabetes.org.

Specific Embargo Dates and Times:
Abstracts included in the ADA’s official 78th Scientific Sessions Press Program are embargoed from the time of submission until the conclusion of the News Briefing in which the research is presented. Authors will be notified directly if their study has been selected for presentation in an ADA News Briefing and the specific embargo details for their study will be provided. Please contact the ADA Press Office if you have any questions at press@diabetes.org.

Oral Presentations:
Abstracts presented in an Oral Session on Friday, June 22, 2018 are embargoed from the time of submission until Friday, June 22, 2018 at 11:30 a.m. ET.

Abstracts presented in an Oral Session on Saturday, June 23, 2018 are embargoed from the time of submission until Saturday, June 23, 2018 at 8:00 a.m. ET.

Abstracts presented in an Oral Session on Sunday, June 24, 2018 are embargoed from the time of submission until Sunday, June 24, 2018 at 8:00 a.m. ET.

Abstracts presented in an Oral Session on Monday, June 25, 2018 are embargoed from the time of submission until Monday, June 25, 2018 at 8:00 a.m. ET.

Poster Presentations:
Abstracts selected for poster presentation are embargoed from the time of submission until Saturday, June 23, 2018 at 10:00 a.m. ET.

Published Only:
Abstracts selected for Published Only are embargoed from the time of submission until Friday, June 22, 2018 at 11:30 a.m. ET.

The ADA reserves the right to adjust the embargo and media policies as needed. Please contact the ADA Press Office for more information at press@diabetes.org.

Abstract Availability:
Embargoed text of abstracts will be made available online on Tuesday, June 19 at 5:00 p.m. ET. Note: The abstract embargo still applies; however, abstracts are made available to attendees to assist in creating their itineraries for the meeting.
**Poster Hall Information**

**Poster Hall Location**
Orange County Convention Center (West Concourse)
9800 International Drive
Orlando, Florida 32819

| Poster Hall Hours          |  |  |
|----------------------------|----------------------------|
| **Friday, June 22**        | 11:00 a.m. - 6:00 p.m.     | Poster presenters hang posters |
| **Saturday, June 23**      | 10:00 a.m. - 6:00 p.m.     | All posters on display        |
| **Sunday, June 24**        | 7:30 a.m. - 6:30 p.m.      | All posters on display        |
| **Monday, June 25**        | 7:30 a.m. - 2:00 p.m.      | All posters on display        |
| **Monday, June 25**        | 2:00 p.m. - 4:30 p.m.      | Poster removal                |

**ALL POSTERS LEFT AFTER THE REMOVAL TIME WILL BE DISCARDED.**

**Contact the ADA**
If you have any questions regarding your poster presentation, contact the American Diabetes Association at abstracts@diabetes.org.
General Poster Session Schedule by Category

On your assigned category day, you must be available at your poster to answer questions from attendees during the one-hour, mid-day General Poster Session. Look up your poster number below to find your poster presentation time.

Saturday, June 23
Poster Hall

10:00 a.m. - 6:00 p.m.   All Posters on Display

11:30 a.m. - 12:30 p.m. General Poster Session: Poster presenters in the below categories are required to be in attendance at their posters for discussion with attendees.

Presented Categories

Complications—Hypoglycemia
Posters: 376-P to 406-P

Complications—Nephropathy—Basic and Experimental Science
Posters: 491-P to 516-P

Complications—Nephropathy—Clinical and Translational Research
Posters: 517-P to 546-P

Complications—Neuropathy
Posters: 547-P to 588-P

Complications—Retinopathy
Posters: 589-P to 608-P

Diabetic Dyslipidemia
Posters: 609-P to 629-P

Clinical Therapeutics/New Technology—Glucose Monitoring and Sensing
Posters: 898-P to 959-P

Clinical Therapeutics/New Technology—Insulins
Posters: 997-P to 1059-P

Clinical Therapeutics/New Technology—Pharmacologic Treatment of Complications
Posters: 1216-P to 1244-P

Clinical Therapeutics/New Technology—Clinical Pharmacologic Treatment of Complications
Posters: 1216-P to 1244-P

Epidemiology—Aging
Posters: 1466-P to 1482-P

Epidemiology—Nutrition
Posters: 1598-P to 1611-P

Epidemiology—Type 1 Diabetes
Posters: 1686-P to 1699-P

Epidemiology—Type 2 Diabetes
Posters: 1726-P to 1739-P

Immunology
Posters: 1740-P to 1747-P

Transplantation
Posters: 1748-P to 1758-P

Integrated Physiology—Central Nervous System Regulation of Metabolism
Posters: 1788-P to 1807-P

Integrated Physiology—Muscle
Posters: 1902-P to 1937-P

Integrated Physiology—Other Hormones
Posters: 1938-P to 1977-P
General Poster Session Schedule by Category

Sunday, June 24
Poster Hall

7:30 a.m. - 6:30 p.m.  All Posters on Display

12:00 p.m. - 1:00 p.m.  General Poster Session:  
Poster presenters in the below categories are required to be in attendance at their posters for discussion with attendees.

Presented Categories

Foot Care—Lower Extremities  
Posters: 630-P to 647-P  

Clinical Therapeutics/New Technology—Insulin Delivery Systems  
Posters: 960-P to 996-P  

Clinical Therapeutics/New Technology—Noninsulin Injectables  
Posters: 1060-P to 1115-P  

Clinical Therapeutics/New Technology—Oral Agents  
Posters: 1116-P to 1215-P  

Health Care Delivery—Economics/Quality Improvement  
Posters: 1245-P to 1333-P  

Pregnancy—Basic Science/Translational  
Posters: 1397-P to 1413-P  

Pregnancy—Clinical/Epidemiology  
Posters: 1414-P to 1465-P  

Epidemiology—Cardiovascular Disease  
Posters: 1483-P to 1496-P  

Epidemiology—Clinical—Diagnosis and Screening  
Posters: 1497-P to 1549-P  

Epidemiology—Diabetes Complications  
Posters: 1550-P to 1597-P  

Epidemiology—Other  
Posters: 1612-P to 1685-P  

Insulin Action—Adipocyte Biology  
Posters: 1748-P to 1764-P  

Insulin Action—Signal Transduction, Insulin, and Other Hormones  
Posters: 1780-P to 1787-P  

Obesity—Animal  
Posters: 1978-P to 2043-P  

Obesity—Human  
Posters: 2044-P to 2101-P  

Islet Biology—Beta Cell—Stimulus-Secretion Coupling and Metabolism  
Posters: 2140-P to 2163-P  

Islet Biology—Signal Transduction  
Posters: 2164-P to 2174-P
General Poster Session Schedule by Category

Monday, June 25
Poster Hall

7:30 a.m. - 2:00 p.m.  All Posters on Display

12:00 p.m. - 1:00 p.m.  General Poster Session: Poster presenters in the below categories are required to be in attendance at their posters for discussion with attendees.

Presented Categories

- **Complications—Macrovascular—Atherosclerotic Cardiovascular Disease and Human Diabetes**
  Posters: 407-P to 469-P

- **Complications—Macrovascular—Cellular Mechanisms of Atherogenesis in Diabetes**
  Posters: 470-P to 490-P

- **Diabetes Education**
  Posters: 648-P to 729-P

- **Exercise**
  Posters: 730-P to 759-P

- **Nutrition—Clinical**
  Posters: 760-P to 793-P

- **Psychosocial, Behavioral Medicine**
  Posters: 794-P to 897-P

- **Pediatrics—Obesity and Type 2 Diabetes**
  Posters: 1334-P to 1365-P

- **Pediatrics—Type 1 Diabetes**
  Posters: 1366-P to 1396-P

- **Genetics—Type 1 Diabetes**
  Posters: 1700-P to 1702-P

- **Genetics—Type 2 Diabetes**
  Posters: 1703-P to 1725-P

- **Insulin Action—Cellular and Molecular Metabolism**
  Posters: 1765-P to 1775-P

- **Insulin Action—Glucose Transport and Insulin Resistance In Vitro**
  Posters: 1776-P to 1779-P

- **Integrated Physiology—Insulin Secretion In Vivo**
  Posters: 1808-P to 1832-P

- **Integrated Physiology—Liver**
  Posters: 1833-P to 1883-P

- **Integrated Physiology—Macronutrient Metabolism and Food Intake**
  Posters: 1884-P to 1901-P

- **Islet Biology—Apoptosis**
  Posters: 2102-P to 2115-P

- **Islet Biology—Beta Cell—Development and Postnatal Growth**
  Posters: 2116-P to 2139-P

- **Late Breaking Posters (all categories)**
  Poster: 1-LB to 317-LB

2:00 p.m. - 4:30 p.m.  Poster presenters must remove all materials from the Poster Hall. The ADA is not responsible for posters and materials that remain after the removal time. **ALL POSTERS LEFT AFTER THE REMOVAL TIME WILL BE DISCARDED.**