



2027 **SCIENTIFIC
SESSIONS**
WASHINGTON, DC | JUNE 18-21

Finalizing Disclosures for the 2027 Scientific Sessions

New for 2027! All abstract authors/reviewers/speakers and session chairs must have an **ADA account** (it's free) before you can complete their disclosure for 2027. Create an account here: https://my.diabetes.org/NC_Login

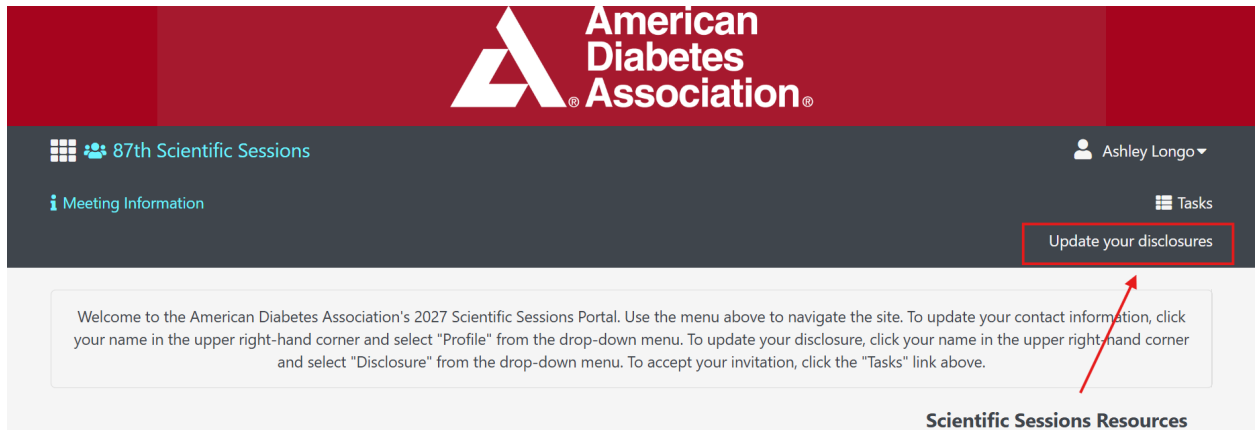
Note for Abstract Submitters/Authors: Please send all authors the step-by-step Portal Instructions listed below to assist them with finalizing their disclosure for 2027. Authors may enter their disclosure beginning Sept. 28th and do not have to wait for the abstract submission to be entered into the system.

Important: Participants are expected to provide accurate, truthful, and complete information during the disclosure process. Providing false, misleading, or knowingly inaccurate information may result in disciplinary action, including but not limited to, being prohibited from participating in future meetings.

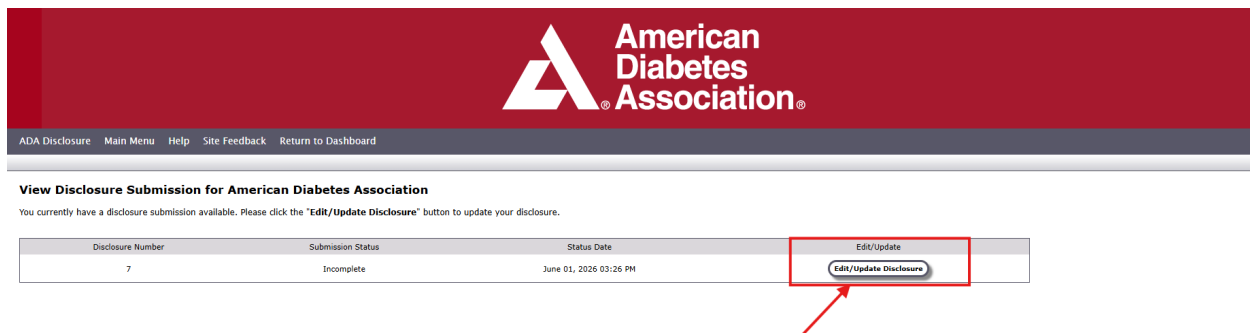
Finalizing Disclosures

- Access the **Portal**.
 - Use your **ADA account** credentials to login or follow the “**Forgot your password?**” steps to reset your password. Any issues with logging in, please contact membership@diabetes.org.
 - If you do not have an **ADA account**, you will need to click on Create an Account (it's free) and follow the steps to create your account.
 - Once your ADA account is created, you will need to go back to the **Portal** and login.

- To enter your disclosure, click either **"Update your disclosures"** or **"Create your disclosures"** in the upper-right corner near your name.



- Click the **"Edit/Update Disclosure"** button to update your disclosure.



- Click the **"Continue"** button.
- Check the **"Within the past 24 months, I have had NO financial relationships with any ineligible companies, manufacturers, and/or proprietary entities"** option if you have no financial relationships to disclose.
 - An ineligible company is defined as any entity whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.
 - You must check the consent box at the bottom of the page. CTI Meeting Technology and ADA will use your information only for the purposes of collecting your disclosure and providing any relevant American Diabetes Association emails.
 - Click the **"Save & Continue"** button to continue.

- Check the **"Within the past 24 months, I have had financial relationships with ineligible companies, manufacturers, and/or proprietary entities"** option if you have financial relationships to disclose.
 - Enter all financial relationships with any ineligible companies, manufacturers, and/or proprietary entities with which you have or have had a relationship in the past 24 months.
 - An ineligible company is defined as any entity whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.
 - If you have more than one relationship type with a manufacturer/provider, enter it on a separate line.
 - If the manufacturer/provider is not listed, select **"Other Company"** from the drop-down menu and type the name in the **"Other Company"** box.
 - If you have more than 10 relationships to disclose; the system will automatically add more lines as needed after you use all available lines and click the **"Save"** button at the bottom of the page.
 - You must check the consent box at the bottom of the page. CTI Meeting Technology and ADA will use your information only for the purposes of collecting your disclosure and providing any relevant Scientific Sessions emails.
 - Once you have entered your information and checked the consent box, click the **"Save & Continue"** button.
- **You must continue to the next step to finalize your record.**
- To finalize your disclosure, click the **"FINALIZE NOW"** button at the top of the page.

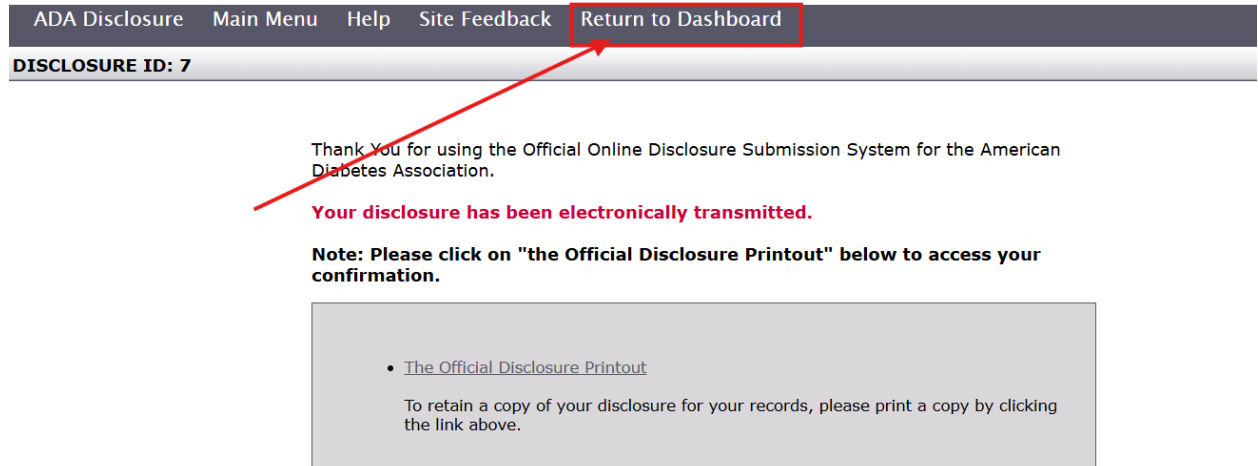
Draft Preview of Disclosure # 7



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American Diabetes Association

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ADA Disclosure Main Menu Help Site Feedback **Return to Dashboard**

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- **Abstract Authors:** Please provide the first name, last name, and email address associated with your disclosure account to the abstract submitter. The submitter will use these fields to search for your name in the database to synchronize your information to the abstract submission. The first name, last name, and email address must match exactly with your ADA account.