*Project Title*

**Table of Contents**

Page #

1. Research Plan (2-page maximum)
2. References (1-page maximum)

**RESEARCH PLAN: LETTER OF INTENT**

**Instructions:** *The overall proposal should be kept as brief as possible while still presenting the complete research plan. As a panel of experts review your proposal, established methods may be referred to by reference rather than described in detail in the proposal. New methodology or novel approaches should be described in detail. In general, the scope of the proposal should match the program budget. Figures and tables must be included within the two-page maximum limit. LOIs that do not conform to these guidelines or exceed the maximum page limits within each section will be administratively disapproved.*

*The following format must be used for the Research Plan:*

* **Specific Aims:** *Provide an overview of the proposed research, including a high-level summary of the problem, relevance to the disease state, and theoretical framework. Concisely state the goals of the work and summarize the expected outcome(s).*
* **Significance:** *Explain the importance of the problem or barrier to progress in the area of diabetes research addressed by the project, and the necessity of the proposed work to the development of new knowledge in this area. Describe how the expected results will make a clear and significant contribution to the field of scientific knowledge, technical capabilities and/or clinical practice for people with diabetes.*
* **Research Approach:** *Describe the overall strategy, methodology, and analyses used to accomplish the specific aims of the project, integrating any preliminary data into discussion of the specific aim(s). Discuss any potential pitfalls and outline contingency plans. If the project is in the early stages of development, address the management of any high-risk aspects of the proposed work and describe strategies to establish feasibility. Expected outcomes should also be included. Figures and tables must be included within the page limit.*

**REFERENCES**

**Instructions:** *The references made in the Research Plan must not exceed one page and must adhere to all formatting requirements. As applicable, the Principal Investigator’s name must be highlighted on all publications relevant to the LOI submission.*