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| **Diabetes Community Care Coordinators (DCCC)***(enter name)***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Annual Training** |
| * DCCC team members require 15 hours of training each DSMES service recognition year or the previous 12 months prior to a service’s new or renewal application.
* DCCC team members require annual documentation reflecting competency in the areas of DSMES they teach.
* DSMES services must have documentation reflecting DCCC’s experience prior to joining the Service.
* DCCCs cannot perform the participant assessment or establish the education plans.
* DCCCs should be trained to defer questions outside of their scope, documented competency, or all clinical questions back to a professional team member.
* The professional team member does not have to be present for the DCCC to teach within their scope of practice per their annual documented training
* DCCC team members do not determine if a DSMES service is a single discipline or multi-discipline service

**DSMES Service Recognition Year: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Date** | **Training Topic, Method, and Provider** | **Hours** | **DSMES Category****C= Competent** |
| *01.01.2022**Example* | *Sweet BG Meter Rep provided training on their meters that our DSMES service participants use. Training included meter set up (time, date, participants BG parameters), using the meters, and uploading the meters and meter reports. The Sweet BG Meters reviewed were: (list meters).* | *2.5 hrs.* | *5 C**Competency noted as team member presented back all tasks.* |
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| **DCCC DSMES Training Category Key** |
| 1 – Diabetes Pathophysiology2 – Healthy Eating3 – Being Active4 – Taking Medications5 – Monitoring Glucose  | 6 – Acute Complications7 – Chronic Complications8 – Lifestyle and healthy coping9 – Diabetes distress and support |

 Signature and date indicating that the supervising team member attests to the above training and competencies:­­­­­­­­­ **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**